



Type of Clinic: _____

Instructor Name: _____

Location: _____

Date: _____

1. Evaluator’s Knowledge

Knowledge of umpire evaluation expectations.....	I	S	G
Knowledge of umpire standards (rules and mechanics).....	I	S	G
Familiarity with evaluation philosophy, criteria and comment guidelines.....	I	S	G
Ability to analyze umpire’s abilities against known criteria.....	I	S	G
Correctly identifies under and over performers.....	I	S	G

2. Evaluation Process and Presentation

Following basic guideline of discuss, evaluate, offer instruction.....	I	S	G
Confining comments to observations and implications.....	I	S	G
Providing encouraging tips (verbal and written).....	I	S	G
Utilization of additional necessary materials (softball demonstration board, hand drawn diagrams).....	I	S	G
Keeping attention.....	I	S	G
Promoting gradual growth and change.....	I	S	G
Encouraging umpire to check for correct rule interpretations and mechanics.....	I	S	G
Promoting self evaluation.....	I	S	G
Summarizing (reviewing key points).....	I	S	G
Highlighting three areas of adjustment.....	I	S	G
Informative and meaningful evaluation.....	I	S	G

3. Honesty

Providing accurate feedback on performance.....	I	S	G
Maintaining objectivity.....	I	S	G
Offering specific recommendations on improvement.....	I	S	G

4. Communication

Speaking (friendly, understandable and appropriate language).....	I	S	G
Starting with strengths and identifying areas to improve.....	I	S	G
Motivational and encouragement skills.....	I	S	G
Sustaining a consistent and positive approach.....	I	S	G
Handling questions.....	I	S	G

5. Attitude

Punctuality.....	I	S	G
Caring approach (helpful, empathetic, compassionate, understanding).....	I	S	G
Giving the umpire a sense of purpose.....	I	S	G
Building team spirit.....	I	S	G
Discipline (maintaining control in difficult situations).....	I	S	G

6. Needs to work on

- a) _____
- b) _____
- c) _____

7. Clinic Instructor Certifications Recommendations

A B C D-Master

Master Evaluator’s Comments: _____

Instructor’s Comments: _____

Signatures: _____

Master Evaluator

Evaluator

Instructions:

Circle the letter which best rates the performance of the instructor in each category.

If a situation does not occur to rate a category, simply do not mark it.

If noticeable change occur in a particular category after the level rating has been circled then simply circle another level as well and draw a directional arrow between your circles to indicate whether the clinician improved or regressed.

Note: In order to achieve Master Clinic Instructor Certification the instructor must earn a minimum performance rating of "S" in all the categories highlighted with a bold "S".

In all other categories the required minimum rating is "I".

Levels

I = Improvement Needed (Performance does not meet minimum certification standards)
Clinician's Performance Falls Below An Acceptable Level and Expected Certification Standards.
Extensive Review of Clinic Instructor and Evaluator Certification Manual is Recommended.
Evaluation Suggestions Need Conscientious Consideration.

S = Satisfactory (performance meets minimum certification standards)
Clinician's Performance Meet Expectations Some Times But Fall Short At Other Times.
Finer Points Of Clinic Instructor And Evaluator Certification Manual Require Review.

Good = Good to Excellent or Exceptional Performance
Clinician Surpasses Expected Certification Standards One Consistent Basis.
Clinician Is Skillful In This Area And Responsibility is Carried Out As Well As Can Be Achieved.

There are a total of four levels. A to C, one designation of which will be assigned to those complete the theory and are subsequently evaluated for Master Instructor status. Level D can only be determined and designated by the National Director of Umpires of Softball.

Level A: Capable of instructing at minor clinics and up to Level II Certification Program clinics.

Level B: Capable of instructing up to and including Level III Certification Program clinics.

Level C: Capable of instructing up to and including Nation Level IV Certification Program clinic in addition to Blue Convention topics. National schools and other Softball Canada National educational initiatives.

Level D: Determine and assigned by the National Director of Umpires only. This level and status may be designated only upon those individuals selected to represent the National Officiating Development Committee to act as official evaluators and graders for those who seek Master Instructor status. The work for those selected for this category will be monitored and evaluated regularly

Scheduling of Evaluations: Evaluations must be requested in writing and forwarded to the National Director of Umpires at least four weeks in advance of the clinic, school, event or tournament. Evaluations will be scheduled on a first come first served basis and will be dependent upon the availability of evaluators and the location of the evaluation. The cost of the evaluation is \$50.00 and must be paid directly to the evaluator prior to the evaluation. The person or group requesting the evaluation is responsible for any travel cost incurred by the evaluator. A Master Instructor may not be request a second evaluation until serving a full year in the present designated category.